**313/20**

**Minutes of a virtual meeting of Wysall and Thorpe in the Glebe Parish Council held by ZOOM on**

**Tuesday June 10, 2020 at 7.00pm**

Councillors: Simon Stephens (Chairman) ,

Carolyn Birch Vicki Plant, Mike Stanley, Lindsay Redfern,

Peter Wyles, Gareth Cook, Liz Smith

Present: Clerk Mike Elliott and Notts County Councillor John Cottee

**1] APOLOGIES**  None

**2] MINUTES FROM PREVIOUS MEETING HELD ON MARCH 3RD, 2020** were accepted as circulated and would be signed by the chairman when convenient.

**3] DECLARATIONS OF INTEREST** Coun. Cook in respect of a discussion involving property development and the steps on Keyworth Road.

**4] REPORT FROM THE DISTRICT AND COUNTY COUNCIL MEMBER**

Coun. Cottee updated the meeting on the work of Notts County Council during the coronavirus pandemic. He said that they had now re-opened all the waste recycling centres. Parking charges had also been re-introduced where they had previously applied.

**5] CORRESPONDENCE**

Rushcliffe Borough Council reminded members of its virtual parish conference, taking place on ZOOM Thursday June 15, at 10am.

**6] FINANCE**

a] Accounts to pay were approved as per the circulated list

b] Approval of 2019-2020 accounts and annual return

Members had been presented a written copy of the Annual Return and associated papers for the year 2019/2020. The Internal Auditor, Keyworth accountant David Dixon, had signed them off as being correct and had not raised any significant matters other than the need to instigate a safe method of backing up of the figures. The Annual Return was unanimously approved by the Council on the proposal of the chairman.

Members approved the Internal Audit Report, a copy of which had been presented to them and agreed that as both the level of expenditure and income of the council for the period in question were severely under £25,000 the council provide a Certificate of Exemption to allow it not to have an External Auditor verify the accounts, and to exempt the Parish Council from the limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

Members approved the Annual Governance Statement and agreed it be signed by the Chairman and Clerk.

The chairman said that the office had presented a suggested report to him indicating actual spend on the budget and this he was looking at.

**7] PLANNING MATTERS**

A letter has been sent by the council to the Borough Conservation Officer in respect of a planning application to demolish part of Church Site Farm, a Grade 2 listed building that lies within Thorpe in the Glebe Medieval settlement site and build an extension to the rear. The council did not oppose the original application, not being aware of the heritage value of the property. The recent letter expresses the concern of the parish council in respect of the damage the proposed development will have on the heritage site.

Rushcliffe Borough Council planning applications

[Single storey rear extension +flue for log burner](https://planningon-line.rushcliffe.gov.uk/online-applications/applicationDetails.do?keyVal=Q85A0CNLHHR00&activeTab=summary)  Rose Cottage Widmerpool Road Wysall Ref. No: 20/00774/FUL | No objection.

[Extend front of property at ground and first floor levels. White render to all external elevations.](https://planningon-line.rushcliffe.gov.uk/online-applications/applicationDetails.do?keyVal=Q83FAFNLHH800&activeTab=summary)  Greenfields Keyworth Road Wysall. Ref. No: 20/00764/FUL | No objection

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Rushcliffe Borough Council planning decisions.

Erect dwelling to be occupied in connection with equestrian use. Brooklands Racing Stables, Costock Road, Wysall. 1902913/ful. Grant.

**8 ] VILLAGE HALL**

1) Window replacement and door repair following a break in at the premises. The council agreed it should submit an insurance claim. The clerk advised that the Insurance company would approve UVPC a replacement window frame instead of a wooden frame similar to the one damaged during the break in. In respect of the windows and doors, the council agreed expenditure of £240 to repair the doors, and £1164.00 inc VAT to replace the wooden windows in the kitchen, pantry, landing and back upstairs store room with UPVC double glazed ones, with internal bars, supplied by Rushcliffe windows. A claim would be made on the insurance for the door repairs (£240) and kitchen window (£364.80 inc VAT) that were damaged during the break in.  
  
 2) Lunch club grant. The council are asked to support a Lunch Club grant application to Rushcliffe Borough Council and agreed to support the Club. The council would look to submitting a grant claim to Notts County Council.

3) Hall lighting. Re Lighting - The council decided to install dimmable square lights rather than baton lights. Coun. Stanley would ask B radtech to quote for square lights from 2 different sources, and the cost of installation

4) Bulb electricity readings -- an account has been received for the period May 3 to June 2 in the sum of £86 27. The readings were estimated. The meeting was reminded power was being used by contractor engaged in the hall during the pandemic lockdown period. The clerk was asked to progress the position with the supplying company on the matter of actual bills and not estimated ones. The Clerk would set up an on line account with Bulb and supply the chairman/councillors with the User name and login Password so that accurate customer readings could be submitted.

5) Playing field and Goal posts. Coun. Stanley would contact Luke Hibbard and a contact of Coun. Plant to obtain quotes for levelling and sorting out the grass behind the village hall. No action was agreed on the goal posts.

**9] CHAIRMAN’S MATTERS**

The meeting was told the new flag pole near the village hall had been well received by residents. The efforts of individual village residents to mark the 75th anniversary of VE Day on May 8, despite the pandemic situation preventing a planned overall village event, had been very successful.

The development of new dwellings on the site on Keyworth Road was discussed and members were anxious that checks were maintained on the progress of the project. It was agreed the item be on the agenda of the next meeting. Coun. Cook said he felt the steps on Keyworth Road were only dangerous in the winter when they were often covered in moss, and so making them slippery. The clerk was to ascertain if Coun. Cottee had been able to progress the matter of ownership of them. The Notts County Council footpath officer was to be asked what progress was being made in regard to improvement of the Wysall FP3 path.

There being no further business the meeting closed at 8pm and the chairman was thanked for his handling of the meeting under the new circumstances of ZOOM.